



Church of St Teresa
510 Kampong Bahru Road Singapore 099446
Tel: 6271 1184
Email: cst.secretariat@catholic.org.sg
Website: www.stteresa.sg

1 October 2024

Dear Friends and Parishioners,

ALL SOULS' DAY – MASS AND BLESSING OF NICHEs OF OUR LOVED ONES

1. As we are not sending out letters this year, please follow these instructions for mass intentions and general donations for All Souls' Day.

2. Mass Timing

All Souls' Day Mass – 2 NOV 2024

Mass: 8 AM, 10 AM and 12 PM

Blessing of Both Columbaria: After 10 AM Mass

3. Mass Intention Donations

The usual donation for Mass Intentions is \$10 per name, per mass.

Please indicate if the mass is for:

- a) Souls (Mass for deceased loved ones) – Lt
- b) Thanksgiving (Mass for the living) – Tks
- c) Special Intention (Mass for the living) – Sp Int

Type: Lt / Tks / Sp Int

Name:

Date:

Time:

Requested by:

Contact No:

Amount: \$

Reference: MI - (Niche ref:_____) [i.e. MI – Abraham #01-01]

Deadline for Submission: **18 October 2024**

4. Donations for Church Maintenance

Donated By:

Amount:

Reference: CM - (Your Name) [i.e. CM – Teresa Tan]

5. Request for Receipt (for all donations except Mass Intentions)

Should you require a receipt, please email us at cst.secretariat@catholic.org.sg with your name, contact number and residential address to request for one.



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6. Payment Methods

Cash Donations

Please complete the envelope and drop it into the donation box. If you have a list of names and dates for the mass intention, please insert the list into the envelope and seal it along with the cash donations.

Cheque Donations

Pay to: Church of St Teresa

Behind the cheque, please indicate the following:

- Name
- Contact No
- Reference
 - o Reference: MI - (Niche ref:_____) [i.e. MI – Abraham #01-01]
 - o Reference: CM - (Your Name) [i.e. CM – Teresa Tan]

- Please ensure that all details such as payee's name, cheque date, amount in words and figures are correct.
- Please counter-sign on all amendment(s) to the cheque.
- Please ensure that the cheque is signed and that the mass stipends are accurate.
- Please note that mass offering will be affected if the cheque is unable to be deposited due to errors or incomplete details.

PayNow Donations

UEN: T08CC4029B

Pay to: Church of St Teresa

Reference: MI - (Niche ref:_____) [i.e. MI – Abraham #01-01]

Reference: CM - (Your Name) [i.e. CM – Teresa Tan]

Please attach the screenshot of successful payment as proof of payment and email it to cst.secretariat@catholic.org.sg

7. Please refer to our bulletin, website, Facebook and Instagram for the latest information before making a trip to our church. You may also contact the Parish Office at 62711184 during office hours (Mon to Sun, 9 AM - 1PM and 2PM - 5 PM) or email us at cst.secretariat@catholic.org.sg should you have any questions.

With God's blessings on you and your family.

Yours in Christ,
Parish Office